

# Monthly Support for Offices & Teams

## 01 What's Covered

- **Book Hours:** Book dedicated monthly hours to support your agents and help them avoid common pitfalls
- **Listing & Paperwork:** Provide listing prep, submit office paperwork, and offer transaction coordination guidance
- **Organization & Troubleshooting:** Keep agents organized, troubleshoot files, and ensure deals and closings move smoothly
- **Workflow Review:** Review brokerage forms to tailor workflows for your agents
- **Broker Support:** Reduce agent calls for brokers and managers, with support handled every step of the way



## 02 How We Work Together

- **First-time clients:**
  - **Book a consultation** to confirm availability and fit
- **Returning clients:**
  - **Booking:** Easily book your hours online. Once booked and paid, I arrive during your scheduled hours in the format you choose—in person, via Zoom, or a combination
  - **Scheduling:** Agents can drop in or schedule ahead within the hours you've booked; Zoom links and reminders are sent in advance
  - **Shared Hours:** Hours can be shared among different offices within the same brokerage
  - **Flexibility:** Choose a different package each month as needs change
  - **Timing:** Schedule different days and times each month
  - **Delivery:** Use your hours in person (Seattle offices only), via Zoom, or a combination—switch between formats as needed

## 03 The Investment

| Hours Per Month                | Monthly Fee     |
|--------------------------------|-----------------|
| 8 Hours Monthly (≈2 hrs/week)  | \$900           |
| 12 Hours Monthly (≈3 hrs/week) | \$1,250         |
| 16 Hours Monthly (≈4 hrs/week) | \$1,650         |
| 20 Hours Monthly (≈5 hrs/week) | \$2,000         |
| Custom Package Available       | By Consultation |

## 04 Small Print

- **No Contract Required** — Cancel or Pause Anytime
- **Hours:** Hours do not roll over
- **Rates:** Rates are secured once services are booked
- **Payment:** Hours are brokerage-paid, not through escrow